

ILLINOIS DEPARTMENT OF CHILDREN AND FAMILY SERVICES
SCAN COMMITTEE, Meeting Minutes Draft
December 16, 2020, 9:30 AM to 12:00

Via WebEx
Meeting number (access code): 177 949 9907
Meeting password: QJxcfvah382

Call to Order – Cynthia Savage-Brown, Chair

I. Members present included Elaine Bailey-Johnson, Diane Scruggs, Cynthia Savage-Brown, Mary Jane Forney, Denise McCaffrey, Shauna McGuire, Veatrice Crawford, Mary Hardy Hall, Nancie Brown, Alice Staley, Mary Bennett, Alicen McGowan, Jackie Sharp and Judi Bradley. Members absent included Commander Davis, Joe Hemphill, Delilah Nelson, Ann Deuel resigned, and Jaclin Davis. Others present included Dione Trotter, Ginny Zic-Schlomas, Linda Moore, Lindsay Hyman, and Judi.

II. Approval of the Minutes (July, October) Correct spelling of Nancie's name. Mary Hardy Hall made a motion to accept the July minutes as presented and Elaine seconded, all were in favor. The October minutes had a correction to add the last name of Alvarez to name of presenter. Mary Jane Forney made a motion to accept with this correction and Elaine seconded. The motion was unanimous.

III. Old Business

- A. DCFS Legislative Updates - Megan Jorgensen (was not able to join but sent an email that there are no changes in legislation.)

1. Family First

2. Other

- B. Committee Membership-Update, Ann Deuel and Patricia Martin are both resigning from the committee. An alternate judge was suggested whose first name is Robert. (per Lindsay) Chair and VChair will contact Robert. Linda Moore will be transitioning out of the clerical position for SCAN. Elaine and many of the members wanted to express their appreciation for a job done very well and they wanted to make sure this was documented in the minutes.

The Directory was emailed to members and changes were requested. Members should send changes to Lindsay.

C. Training

1. Mandatory Training – Update (Ethics, Harassment and Discrimination Prevention) All members except the 2 new members, have completed their training.
2. Citizen's Review Panel Speaker – Children's Justice representative Ginny spoke. Their focus is to guide DCFS on the investigative side of Children's Justice. They have conducted reports investigating child abuse to provide continuity between changing directors. Dione may speak to the needs assessment because he is on this call. She wants to increase representation from the southern part of the

state. She is the chair of the Children's Justice Task Force. Dione is a member of another citizen committee. Ginny will send an invite to the Chair and Vice Chair for the next Children's Justice Task Force Meeting. If any members of SCAN want to join in attending, please let them know. Mary Hardy Hall would like to see an increase in collaboration between these committees in the future. Ginny and Shauna will talk about collaborating to increase representation in Southern Illinois. Veatrice requested a copy of the 2016 Children's Justice report. She will send it to Cynthia electronically.

The mandated reporter training will be done at a future meeting.

- D. Simulation Lab Training Presentation- Betsy Goulet, Clinical Assistant Professor, UIS. Amy Wheeler also presented. Betsy shared a power point of the simulation lab. Members were emailed this document. A home and court room are simulated. Trainees prefer simulated training over classroom training. Sim labs are maintained in Springfield and in the Emerald office in Chicago. Volunteer actors are always in demand. Sim training increases employee retention in child protection. Veatrice commented that the presentation was very informative. Employee turnover is reviewed regularly to gauge the effect of this training. Members are invited to come for an in-person visit and to offer suggestions.
- E. Updates
 - 1. Prevent Child Abuse Conference (Report Status)- Denise spoke and reported on this first ever virtual conference. 600 people attended virtually. The presentations went well. Nancie attended and reported that it was very interesting, and she liked the new information. Mary Jane thanked Denise for making sure SCAN members can participate. She also said the conference was well thought out and well presented. Denise said they choose their topics very carefully. Mary Jane liked being able to watch presentations that were recorded so she didn't miss anything. Betsy Goulet presented at the conference. Judi Bradley enjoyed the conference immensely. Access to the workshops was limited to one week.
 - 2. By-laws (Governance/By-Laws Subcommittee)- Cynthia and Veia compared the bylaws and statutes for consistency. Terms of office need to be adjusted to expire June 30. They want to resurrect the by-laws sub-committee to discuss this issue and present a resolution at the next meeting. It will require 2 meetings at most. Judi Bradley volunteered to join. Mary Jane will continue. Veia will set up these committee meetings.

Cynthia left the meeting and Veia took over as Chair.
 - 3. Review Department outcome measures for Human Trafficking (inclusive of outreach efforts) Veia asked if any member had outreach ideas or

recommendations or feedback. Veal asked for outcome measures from Lindsay. The link was in the original invite. Veatrice asked the group how to assist the department to do a better job. Lindsay will provide the outcome measures to the members. A sub-committee of Nancie, Mary Jane, Cynthia, and Veal will investigate this.

- F. Annual Policy Review Discussion - A policy review replaces the usual case file review due to COVID. Before the next meeting in January the sub-committee will send out a packet to the members. A narrative should be done by March. Nancie asked if the department has policy for primary prevention. Lindsay will investigate this. The definition for prevention can vary widely.
- IV. Comments and Announcements - Mary Bennett wished everyone a Merry Christmas. A discussion was held regarding the acronym used to refer to this group. A survey will be sent out to the members for input on this.
- V. Public Comments-none. The meeting ended at 11:17 AM.